

19-06-2024

Notice

IQAC committee meeting of Alva's College (Autonomous) will be held on 28-06-2024 on 10:00 AM at A.V. Hall Room No. 217 (Degree building). All the members of IQAC committee are requested to attend the meeting without fail.

Agenda:

1. Presentation of activities of the college of the academic year 2023-24
2. Approving Calendar of Events for the academic year 2024-25
3. Presentation of IDP

Muleambika G.S.
IQAC Coordinator

Co-ordinator
IQAC
Alva's College
Moodbidri 574227

Not
PRINCIPAL

Principal
ALVA'S COLLEGE
MOODBIDRI - 574227, D.K.

IQAC Committee Meeting

Date: 28-06-2024

Time: 10:00 A.M

Venue: A.V. Hall, Room Number: 217

Agenda:

- 1) Presentation of the activities of the college for the academic year 2023-24.
- 2) Approving calendar of events for the academic year 2024-25.
- 3) Presentation of IOP

Resolutions:

Members present:

	<u>Name</u>	<u>Designation</u>	<u>Signature</u>
1	Mr. Vivek Alva	Managing Trustee	AA
2	Dr. K.V. Rao	External Expert	
3			
4			
5	Dr. Chandrashekar	External Expert	Chandra
6	Dr. T.K. Ravindran		T.K.
7	Dr. Chandrashekar Nayya		Chandra
8	Dr. Suresh		Suresh
9	Dr. Jayadev		Jayadev
10	Mr. Ramesh		Ramesh
11	Shayia Channu		Shayia
12	Dr. Yogish Koiravoli		Yogish
13	Dr. Vinayak TSN		Vinayak
14	Harshvardhana PR		Harshvardhana
15	Ranya Rai M.		Ranya
16	Dr. Archana Babbar		Archana
17	Shyamalatha		Shyamalatha

18	Mrs. Ashokha D.A.		
19	Dr. Rashmi K.	Head - Criteria III	
20	Mrs. Divya	SWSO	
21	Mrs. Surekha	Head - Management	
22	Ms. Sharmila	Committee	
23	Shashank R	Student member	
24	Dr. N.P. Narayana Shetty	Registrar (SVA)	
25	Balakrishna Shetty	A.O.	
26	Dr. Praveen S. Mugali	IQAC member	
27	Dr. Mukambika G.S.	Coordinator	
28	Mrs. Ashwini	Office	
29	Mrs. Calha	Office	
30	Mrs. Poornima	Office-Supdt	

Resolutions

Proceedings:

Dr. Praveen Mugali, Member, IQAC, welcomed the members of IQAC, Alva's College (Autonomous), Moodubidire.

Dr. Mukambika G. S., Coordinator, IQAC placed the agenda of the meeting before IQAC members for deliberations.

The details are as follows:

Agenda 1: Presentation of the activities of the college for the academic year 2023-24

The IQAC Coordinator presented a report of the activities of the college for the academic year 2023-24. She began her presentation with an introduction to Alva's College, highlighting the vision, mission and objectives of the college. She also mentioned various facilities available for research, sports, cultural activities, adoption schemes and student welfare, as well as the unique features of the institution. She also explained the working procedure of the college.

Agenda 2: Approval of the calendar of events for the academic year 2024-25

The IQAC Coordinator presented the academic calendar of events for the academic year 2024-25 and sought the approval of IQAC.

Agenda 3: Presentation of IDP

The IQAC Coordinator presented the Institutional Development Plan (IDP) for the academic year 2024-25. She also highlighted the path towards autonomy by mentioning the new courses to be implemented.

After all the presentations, suggestions were sought from the members. The details are as follows:

Suggestions by Mr. M. Vivek Alva, Management representative, IQAC:

Mr. M. Vivek Alva appreciated the presentation made by the IQAC Coordinator. He urged all the departments to have targets set to strengthen various areas. He also gave the following suggestions:

- Creating professionalism among the students in tune with the value system of Alva's Education Foundation (AEF) and continuous assessment of the students for their betterment.
- Compulsory Need analysis of all the all courses/departments
- Orientation programs should be more stringent.
- Societal and industry interface should be more impactful to have more outputs from the students.
- Facilities available in AEF such as Alva's Research Cell (ARC), Bird and butterfly parks, Intellectual Property Cell (IPC), Entrepreneurship Development Cell (EDC) should be utilized by the concerned faculty and students.
- Magazine committee must be strengthened.
- Individual attention needs to be given to students after class hours (Eg: slow learners).
- Alumni Engagement/ Collaboration with college needs to be improved by involving the alumni in various activities of the college.
- Measures need to be taken to enhance the students' language skills, foundation skills etc.with a special focus on the research activities and placements of the students.
- Establishment of 'Earn and Learn Model' in all the programmes to provide some income to students.

He concluded his remarks with the assurance of providing all the support needed from the management to the activities of the college.

Suggestions by Prof. K. V. Rao, External Expert, IQAC:

The External expert congratulated the college on attaining autonomy and provided a number of valuable suggestions.

The details are as follows:

- **Role of IQAC:** All the members of IQAC must have a copy of Autonomous College Guidelines to understand the system better. SWOC analysis must be done by each department in the beginning of the academic year to have self-evaluation the details of which must be maintained by the IQAC.
- **Role of Staff:** Each staff should be a continuous learner and should be the role model for the students. Teaching methodology should be self-evaluated. Interdisciplinary or collaborative research and consultancy must be carried out wherever the facilities are accessible. The IQAC must have all the information about the facilities/ funding sources available. The teachers must make use of various teaching aids, library facilities and digital platforms to upgrade themselves. The activities conducted by each department should be presented in a better manner.
- **Upgradation of Students:** Each student's area of interest must be identified to have scope for interdisciplinary studies. To enhance the skills of students, various competitions must be conducted such as quiz, which increases their knowledge and helps them to gain mastery in their respective fields. Exhibitions targeting other schools and colleges must be conducted to showcase the activities and achievements, which can enhance the leadership abilities of the students. Conducting outreach activities by the students through NCC/NSS would motivate them to have more of such community activities.

- **Sports/ Games:** Professional coaches could be invited to enable students to upgrade their sporting skills.
- **Documentation:** Documentation of all the activities of the college should be the responsibility of IQAC. IQAC should have all the documents made available in a store house.
- **NAAC report preparation:** The language used in the documents has to be perfected with the help of English/ Kannada teachers. The requirements mentioned in the different criteria should be addressed by all the departments with the assistance of the IQAC.

The external expert concluded his remarks stating, "Moving from financial strength to academic strength should be the goal of the college to attain success."

Suggestions by Dr. Chandrashekhar, External Expert, IQAC:

After congratulating the college on attaining autonomy, the External expert, IQAC, stressed the significance of IQAC in maintaining and monitoring the quality of Higher Education Institutions (HEIs) and he also gave the following suggestions:

- SWOC analysis must be included in every IQAC report presentation followed by vision and mission statements, so that the planning of activities of the next academic year could be done better.
- Vision document or IDP must be prepared to set milestones for one year and analysis must be done to know whether the milestones are achieved or not. This document could be the road map for IQAC for the planning of activities.
- IQAC must set the targets for each department and must monitor the progress each year.
- IQAC must prepare internal audit report by visiting each department every year with the help of an internal committee. Once in 5 years external audit could be carried out.
- The academic calendar of events must include the last date of semester examinations.
- IQAC must act like a nodal center which should work in association with all the departments of the college to attain the set goals.
- The college should have a common research facility or center where the teachers can be actively involved. The center must have one dedicated staff allotted as in-charge for the same.

The external expert appreciated the management for allotting 25 lakhs for research promotion in the college.

All the items on the agenda of the meeting were approved with minor modifications. It was decided to have one more IQAC meeting for the departmental plan presentation for the academic year 2024-25.

The meeting concluded with vote of thanks by Dr. Kurian, Chairman, IQAC and Principal, Alva's College (Autonomous), Moodubidire.