



ALVA'S COLLEGE MOODUBIDRI  
INTERNAL QUALITY ASSURANCE CELL (IQAC)

IQAC MEETING

Date 23.06.2020

Venue : PRINCIPAL CHAMBER

A meeting of IQAC members and NAAC criteria Coordinators was conducted in principal chamber. The meeting was chaired by Dr Kurian, Principal & IQAC Chairman and with the presence of Prof Balkrishna Shetty, AO & IQAC Member. The meeting was started at 10am with a welcome note by Dr Rajesh B. IQAC Coordinator. Based on the proposed agenda, the following decisions were made in the presence of members of NAAC and IQAC.

Agenda

1. Departmental plan and budget proposal for the next academic year
2. Revised AQAR draft process
3. E-content development
4. Webinars and COVID 19 awareness quiz
5. Any other

Minutes

1. Decided to submit the departmental plan and budget proposal to IQAC on or before July 10<sup>th</sup> 2020 or based on commence of college reopen due to COVID 19. The same has to forward to management for budget approval.
2. Discussed completely on revised AQAR draft and suggested to plan and implement accordingly to ensure the quality education as per revised AQAR..
3. Suggested and made mandatory to conduct Seminars / conference / workshop through online or offline mode.
4. Decided to display the PO's and CO's in respective departments and conduct awareness program to faculty and students.
5. Each department has to conduct Alumni supported programme which is mandatory
6. Decided to strengthen certificate /add on course.
7. Suggested to collect the alumni data and student progression data and document by Office case worker / staff (UG & PG) during the mark card collection by the student and confirmed the same by check list.
8. Suggested to strengthen the students participative academic and non academic activities through students council, cells and forums.
9. Suggested and made mandatory to publish research papers in reputed journals and UGC journals.
10. Suggested to conduct webinars and online programs to students and aspirants during the college off period due to COVID19.
11. Decided to prepare a IQAC events of academic calendar for the academic year.
12. Suggested to develop e-materials / e-contents for the benefit of students.
13. Suggested to workout strategic plan for the various academic and non academic activities which discussed.

The meeting was concluded by Dr Kurian, Principal / IQAC chairman with a brief instructions and guidance for further actions.

Members Present

1. Dr Kurian, Principal & IQAC Chairman
2. Prof Balakrishna Shetty, AO Alva's Collge & IQAC member



3. Dr Rajesh B, IQAC Coordinor
4. Mrs Ramya Rai PD, Dean Science & IQAC Member
5. Dr Rajiv C, Dean Languages & IQAC Member
6. Dr Rashmi K., Coordinator CR 3
7. Dr Shashidhar Bhat, IQAC Member & Coordinator CR
8. Dr Jaydev, IQAC member & Coordinator CR 3
9. Dr Prveen Mugali, Coordinator CR 2
10. Mrs Ramya Rai, Coordinator CR 2
11. Sharmila Kunder, Coordinator CR 6
12. Mrs Vanitha Prabhu, IQAC Member & BCA dept.
13. Dr Yogish Kairody, Coordinator CR 7
14. Mrs Shazia, Coordinator CR 6.
14. Mr Murakrishna Coordinator CR 4
15. Mr Rajesh, CR 2 member
16. Dr Manjushri, PG dept of English
17. Dr Shruthi , IQAC e- Committee
18. Mr Ramakrishna Shetty, Dept. of Commerce
19. Mr Vasanth Poojary, Dept. of Commerce
20. Mrs Poornim OS UG office & IQAC Member
21. Mrs Latha OS PG office & IQAC Member
22. Mr Rathnakar Puthi, HOD Physical Education
23. Dr Shirely T Babu, MSW dept.

  
Principal  
Principai  
ALVA'S COLLEGE  
MOODBIDRI - 574227. D.K



  
IQAC Coordinator



Sl. No 01. IQAC meeting was conducted on 05.10.2020 at 2 PM in IQAC office

### Agenda

- 1) AAA report finalisation
- 2) Presentations (departmental) of previous year (2019-20)
- 3) Time Table for 2020-21

1. Dr. Kevian, Principal
  2. Dr. Rajen B IQAC coordinator, Pyl
  3. Mrs Sandhya K.S & Sandhya
  4. Dr. Jayadevi K Jayadevi
  5. Vanitha Poabhu
  6. Mrs. Surekha Surekha
- 5/10/2020

### Minutes of the meeting

- ① AAA (Inter) report was prepared and finalised
- ② Decided to prepare the departmental presentations
- ③ Suggested to submit the departmental and individual staff time table to IQAC

Principal



Pyl  
IQAC Coordinator  
Principal  
ALVA'S COLLEGE  
MOODBIDRI - 574227, D.K.

Sl. No 2 NAAE Criteria Coordinators meeting was conducted on 5.10.2020 at 3PM in IQAC office.

### Agenda:

- Preparation of AQAR. 2019-20 delg
- Documentation of the activities.

Chandrakala S.

S Chandrakala

Dr. Raghavendra Rao, B.

No

Dr. Anita Tobin Philip (Criteria - I)

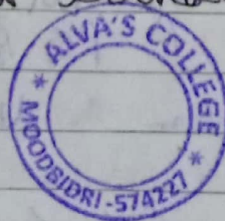
Dr. Praveen S. Mysali (Criteria II)

Dr. Shanthi A (Criteria - VII)

Dr. Jayadev K (Criteria VI)

### Minutes of the meeting

- 1 - Discussed the AQAR Criteria via questions
- 2 - Decided to prepare AQAR - 2019-20
3. Suggested to collect the documents of activities conducted in various departments
4. Decided to finalise the Criteria members since few staffs have resigned.
5. Suggested to strengthen the departmental activities to enhance the quality Education



Principal

Ry  
IQAC coordinator

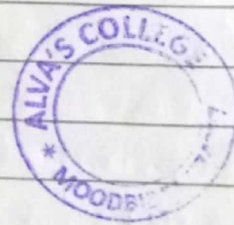


A meeting of NAAC Criteria coordinator  
- 5 was conducted on 12.1.2021 at  
3.30 PM in NAAC office

### Agenda

- AQAR 2019-20 presentations
- NAAC SSR Review meeting - Workshop  
format
- Distribution of new staffs.
- Innovative practices in each  
Criteria

The following members were present



1	Sheshadhar Bhat	Co-IT	
2	Padmanabha Bhat	HRD	
3	Jayadev R	R.G. Bhat	
4	Dr. Praveen. S. Mysali	P.G. Organic	
5	Chandrabala S	UG Zoology	s.chandrabala
6	Ramesh	comp. Science	
7	Dr. Shruthi A	PhD Chemistry	
8	Mrs. Ranya Rai M.	UG Microbiology	
9	Kooshamoorthy S.	MW	
10	Shamila Khandar	Co. VI	

11.	Dr. Rashmi K.	Criteria III	Rashmi
12.	Dr. Madhuralakshmi	"	Madh
13.	Dr. Yogesh	Criteria VII	Yogesh
14.	Dr. Sharath H	Criteria IV	Sharath
15.	Dr. Rajesh B	IQAC Coordinator	Rajesh

## Resolutions

- Decided to submit the AQAR 2019-20
- Distributed the new staff members to various criteria
- Discussed on NAAE SSR Review work to be conducted first week of Feb 2021
- Suggested to include the innovative practices in each criteria



Rajesh

IQAC Coordinator

Principal

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